

# 2019 Dover Spouse Club Scholarship Information & Application Packet

<b>Scholarship Information</b>	The Dover Spouses' Club (DSC) is a private volunteer organization serving Dover Air Force Base. The club is offering an annual merit-based scholarship to military spouses and dependents. Awards are awarded for outstanding academic achievement, character/leadership qualities, and community involvement. <u>The DSC will award scholarships to spouses and dependent children (High School Seniors or currently enrolled college students under 23 years old).</u> Quantity and value of annual DSC scholarship awards is dependent on funds raised during the DSC Annual Craft Show.
<b>Judging</b>	Once all <b>COMPLETE</b> packets are received, the applications will be compiled by the DSC Scholarship Committee and judged by an impartial panel comprised of individuals with strong military, academic, and/or community backgrounds (Packets will be kept anonymous throughout judging process.)
<b>Eligibility</b>	<p><b>To apply, applicants must meet <b>ALL</b> of the following criteria:</b></p> <ul style="list-style-type: none"> <li>Seeking a degree at an accredited college or university or certificate from accredited training program during the 2019-2020 academic year (applicant must already be accepted to such before scholarship application submission).</li> <li>A spouse or dependent child of an active duty, reserve, guard, retired, deceased military member, US Government Employees associated with DAFB. Awards are granted without regard to military member's branch/ rank or applicant's race, gender, ethnicity, religion, or disability.</li> <li>High school seniors may attend a private, public, charter, or homeschool.</li> <li>Applicants may have received a prior scholarship from Dover Spouses Club.</li> <li>Must have resided within 60-mile radius of DAFB for 90 DAYS of 2018-2019 school year.</li> </ul>
<b>Deadline &amp; Submission</b>	<p><b>COMPLETE application packets and DIGITALLY submitted by 11:59 pm EST, April 1, 2019.</b></p> <p>Please <b>SHARE</b> Google Drive folder with completed application components OR attach and <b>EMAIL</b> entire packet to <a href="mailto:scholarshipsdsc@gmail.com">scholarshipsdsc@gmail.com</a>. Please share/send all required items on the same day. If multiple emails are needed to allow file size, be sure to place # in subject line... 1 of __, 2 of __).</p> <p>If difficulties arise, please email scholarship chair at <a href="mailto:scholarshipsdsc@gmail.com">scholarshipsdsc@gmail.com</a> with enough time ahead of deadline to allow adequate time to arrange postal or hand delivery.</p>
<b>Notification</b>	Notification will be sent by email to all applicants. Recipients and their families will be invited to attend 2019 Award Ceremony (tentatively May 2019); attendance is highly encouraged.
<b>Forfeiture of Funds</b>	If student accepts an appointment to a military service academy or a full-ride scholarship (to include tuition, fees, books, and room and board) OR if student decides not to enroll for eligible semesters, he/she becomes ineligible for this award and must notify the DSC scholarship committee immediately and forfeit the scholarship.
<b>Requirements of Funds Distribution</b>	<p><b>Checks can be sent as early as August 2019, payable directly to the recipient or to their school.</b></p> <p>Proof of registration and institution funding statement for upcoming semester at accredited school must be received <b>BEFORE</b> funds will be disbursed. Funds can be used for any cost of attendance expenses set by the college. It is the student's responsibility to update DSC if school/address changes.</p>
<b>To Obtain Application Contact</b>	<p>For Word and/PDF copy of scholarship application, email <a href="mailto:scholarshipsdsc@gmail.com">scholarshipsdsc@gmail.com</a>.</p> <p>For additional information about the Dover Spouses' Club visit <a href="http://www.doverspousesclub.com/">http://www.doverspousesclub.com/</a> or Facebook: Dover Spouses Club</p>

# 2019 DSC Scholarship Application – REQUIRED ITEMS

## Application Form

Please complete, then sign agreement at bottom.

## Proof of Dover AFB Military Connection (Redact SSNs)

- Copy of sponsor's military status from [https://scra.dmdc.osd.mil/single\\_record.xhtml](https://scra.dmdc.osd.mil/single_record.xhtml) **OR**
- A copy of the DEERS military dependent eligibility form (DD2214) **OR**
- Copy of orders to Dover OR signed statement from supervisor including dates at Dover AFB

## Official Academic Records

- Copies of high school/dual credit/college transcripts (official or unofficial)  
(If senior or current college student, must also include report card for any semester not on transcript AND in progress Spring 2019 schedule.)
- Copies of test scores or entrance examinations (Accuplacer, AP, SAT, ACT, etc.)
- Proof of College Acceptance/Enrollment for 2019-2020 (School ID, official acceptance letter, class roster, financial statement...)

## Education and Experience

Please compose a list, table, or spreadsheet to provide the following category details. Title Education and Experience; remember to use the last four digits of your social security in the upper right-hand corner for identification.

### Academic Information

- List all high school, dual credit, college/university, or accredited training program (include names, dates, credits earned, and/or GPA)

### Honors and Achievement

- List honors and achievements (both academic / non-academic) received in last 4+ years (include type and/or description, date received)

### Community Involvement and Volunteering

- List volunteer work with service, religious, or community organizations in last 4+ years (include activity, hours/years served)

### Extracurricular Activities

- List involvement with HS/College extracurricular clubs (JROTC, NHS, student government, sports) in last 4 years (include activity/years)
- **REQUIRED** for high school senior / current college students, **OPTIONAL** for others

### Employment

- List employer name, position/title, dates, approximate weekly hours

## Letters of Recommendation

Submit letters of recommendation (at least 2, maximum 4). It is recommended that at least one letter be obtained from either a teacher, academic advisor, current/recent employer, unit leadership, Key Spouse, service organization, friend of the family, etc. who can comment on your character, service, and potential for academic success.

## Essay

Write an essay in response to the question below: *Describe your academic and/or career goals and the motivation which led you to this decision. How has being a military dependent/spouse affected these goals? How has your employment, extracurricular, volunteer, and/or local community activities enhanced your goals?*

Your essay will be scored based on content, focus, unity, and organization. The essay must meet the following guidelines: **MLA format, typed in 12 pt. Times New Roman, double-spaced, 1-inch margins, one (1)-page minimum / two (2) page maximum.** To ensure anonymity, **do not include your name or other identifiers on OR in the essay.** As an alternative, please include the last four digits of your SSN in the upper right-hand corner of each page.

## Scholarship Application Packet Checklist

Completed and Signed Application Form

Completed Education and Experience Sheet

Proof of Dover AFB connection

School Transcripts, Report Cards, and/or Spring

Schedule (as applicable)

Copies of test scores and/or entrance exams

Proof of College/Vocational Training Program Acceptance

Education and Experience Sheet

Letters of Recommendation – at least 2, maximum 4

Essay- 1-page minimum / 2-page maximum

## DIGITAL SUBMISSION PREFERRED! ALL materials MUST be submitted on the same day!

If there's any difficulty with online submission, please email scholarship chair at [scholarshipsdsc@gmail.com](mailto:scholarshipsdsc@gmail.com) with enough time, ahead of deadline to allow adequate time to arrange for postal or hand delivery.

**INCOMPLETE application packets will NOT be considered for scholarship.**

*This is a private organization. It is not part of the Department of Defense, any of its components and has no governmental status.*

Questions: Email: [scholarshipsdsc@gmail.com](mailto:scholarshipsdsc@gmail.com)

# 2019 DSC Scholarship Application

Please type or print clearly in blue or black ink.

## Applicant Information

Name (Last, First, Middle): \_\_\_\_\_

Date of Birth (MM/DD/YY): \_\_\_\_\_ SSN (last four digits only): XXX-XX-\_\_\_\_\_

Home Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

High School: \_\_\_\_\_ Currently Enrolled: YES NO

College: \_\_\_\_\_ Currently Enrolled: YES NO

College/Training Program will attend 2019-2020 \_\_\_\_\_

Classification (circle one): freshman, sophomore, junior, senior, graduate, other (explain \_\_\_\_\_)

Seeking (circle one): Certificate, Associate, Bachelor, Masters, PhD in \_\_\_\_\_ field of study.

Degrees previously earned (degree type and school where awarded): \_\_\_\_\_

## Sponsor Information

Name (Last, First, Middle): \_\_\_\_\_

Status: \_\_\_\_\_ Active Duty \_\_\_\_\_ Deceased \_\_\_\_\_ Retired Military \_\_\_\_\_ Reserve \_\_\_\_\_ Guard \_\_\_\_\_

Dover Unit: \_\_\_\_\_

Address (if different than applicant): \_\_\_\_\_

Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Please initial the following statements and then sign below.

\_\_\_ I CERTIFY that the information in this application is complete and accurate to the best of my knowledge. I understand that application information will be used to confirm my scholarship eligibility. I give the Dover Spouses' Club Scholarship Committee permission to review my transcripts and school records with the understanding that all information will be confidential. I understand the decisions of the DSC Scholarship Committee are impartial and final.

\_\_\_ IF I ACCEPT a Dover Spouses' Club Scholarship, I agree to abide by and fulfill all distribution requirements. Should I NOT fulfill these requirements, I agree to return all scholarship money awarded to me.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sponsor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_